

# A G E N D A

## FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

April 24, 2001 Meeting, 11:00 a.m.  
Bureau of Local Government Conference Room A

### SECTION I. AGENCY CONTRACTS

Requests approval of the following

#### 1. DEPARTMENT OF CAREER DEVELOPMENT

- |    |   |   |   |
|----|---|---|---|
| 1) | City of Detroit Employment<br>and Training<br>Detroit, MI | \$ 127,369.00 Amendment<br>\$ 38,678,772.00 New Total | Additional funding in order<br>to achieve the objectives of<br>the Work First Program |
| 2) | South Central Michigan Works!<br>Hillsdale, MI            | \$ 127,369.00 Amendment<br>\$ 2,839,411.00 New Total  | Additional funding in order<br>to achieve the objectives of<br>the Work First Program |

#### 2. DEPARTMENT OF COMMUNITY HEALTH

- |    |   |   |  |
|----|---|---|--|
| 1) | Hackley Hospital<br>Muskegon, MI                          | \$ 100,000.00 Amendment<br>\$ 600,000.00 New Total  | Provide a variety of<br>research-based teen<br>pregnancy prevention<br>programs to areas with high<br>numbers of teen births |
| 2) | Michigan State University<br>East Lansing, MI             | \$ 30,033.00 Amendment<br>\$ 4,352,079.00 New Total | Project funding for changes<br>to additional projects under<br>the master agreement  |
| 3) | Regents of the University<br>of Michigan<br>Ann Arbor, MI | \$ 18,500.00 Amendment<br>\$ 4,535,014.00 New Total | Project funding for changes<br>to additional projects under<br>the master agreement  |
| 4) | Wayne State University<br>Detroit, MI                     | \$ 22,291.00 Amendment<br>\$ 2,327,638.00 New Total |  |

Project funding for changes  
to additional projects under  
the master agreement

2. DEPARTMENT OF COMMUNITY HEALTH continued

- |    |   |   |   |
|----|---|---|---|
| 5) | Southeastern Michigan Health Association<br>Detroit, MI | \$ 196,159.00 Amendment<br>\$ 10,381,979.00 New Total | Project funding for changes<br>to additional projects under<br>the master agreement |
| 6) | Michigan Public Health Institute<br>East Lansing, MI    | \$ 71,527.00 Amendment<br>\$ 17,648,400.00 New Total  | Project funding for changes<br>to additional projects under<br>the master agreement |

3. DEPARTMENT OF ENVIRONMENTAL QUALITY

- |    |  |                     |   |
|----|--|---------------------|---|
| 1) | U.S. Department of the Interior, U.S. Geological Survey<br>Lansing, MI | \$ 330,000.00 Total | Two dimensional, hydraulic<br>flow model of the St. Clair<br>River - Lake St. Clair -<br>Detroit River connecting<br>channels |
| 2) | U.S. Department of the Interior, U.S. Geological Survey<br>Lansing, MI | \$ 315,000.00 Total | Source water assessments of<br>Michigan's public water<br>supply surface sources and<br>ground water supplies                 |

4. DEPARTMENT OF MANAGEMENT AND BUDGET

- |    |   |                        |  |
|----|---|------------------------|--|
| 1) | Detroit Zoological Institute<br>Detroit, MI | \$ 10,000,000.00 Total | Grant for the construction<br>and renovation of the<br>Detroit Zoo |
|----|---|------------------------|--|

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

5. DEPARTMENT OF CORRECTIONS

- |    |  |                           |                    |
|----|--|---------------------------|--------------------|
| 1) | Young Chemical Company Inc.<br>Algonac, MI | \$ 1,339,113.00 - 3 Years | <b>SPLIT AWARD</b> |
|----|--|---------------------------|--------------------|

071I1000030 Cleaning  
Chemicals for MSI

5. DEPARTMENT OF CORRECTIONS continued

- |    |  |  |
|----|--|--|
| 1) | Austin Sales Group, Inc.<br>Bloomfield Hills, MI | \$ 574,600.00 - 3 Years<br><b>SPLIT AWARD</b><br>071I1000030 Cleaning<br>Chemicals for MSI                   |
| 2) | Canteen Services, Inc.<br>Belmont, MI            | \$ 1,427,880.00 - 5 Years<br>071I1000252 - Food<br>service/Meals at Grand<br>Rapids Correctional<br>Facility |

6. FAMILY INDEPENDENCE AGENCY

- |    |                           |   |
|----|---------------------------|---|
| 1) | MVP Products<br>Wixom, MI | \$ 254,577.24 - 3 Years<br>431R1000878 Gym & Outdoor<br>Shoes |
|----|---------------------------|---|

7. DEPARTMENT OF STATE

- |    |   |   |
|----|---|---|
| 1) | Bull HN Worldwide Information<br>Systems<br>Lansing, MI | \$ 316,392.00 - 1 yr 5 mos<br>231R1000058 Pilot Data<br>Warehouse |
|----|---|---|

**CONTRACT CHANGES/EXTENSIONS**

8. BUREAU OF STATE LOTTERY

- |    |  |   |
|----|--|---|
| 1) | Simons Michelson Zieve Inc.<br>Advertising<br>Troy, MI | \$ 15,800,000.00 Amendment<br>\$ 29,650,000.00 New Total<br>071B0000724 Advertising and<br>Promotional Services |
|----|--|---|

9. DEPARTMENT OF COMMUNITY HEALTH

- |    |                            |   |
|----|----------------------------|---|
| 1) | Maximus Inc.<br>McLean, VA | \$ 7,239,768.00 Amendment<br>\$ 36,967,259.00 New Total |
|----|----------------------------|---|

071B7000569 Medicaid  
Enrollment Services

10. DEPARTMENT OF CORRECTIONS

1)	B I Inc. Boulder, CO	\$ 2,000,000.00 Amendment \$ 10,447,000.00 New Total 071B4000364 Electronic Monitoring System
2)	J. A. Foodservice Corp. Benton Harbor, MI	\$ 150,000.00 Amendment \$ 1,008,587.75 New Total 071B7000484 Food Service
3)	Color-Tex International Boston, MA	\$ 280,000.00 Amendment \$ 818,200.00 New Total 071B9000218 Athletic Fabrics for MSI

11. DEPARTMENT OF ENVIRONMENTAL QUALITY

1)	Windsor Solutions, Inc. Lake Oswego, OR	\$ 313,740.00 Amendment \$ 1,057,290.00 New Total 071B0000357 Hazardous Waste Program Integrated Database
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12. DEPARTMENT OF MANAGEMENT & BUDGET

1)	Haworth, Inc. Holland, MI	\$ 328,000.00 Amendment \$ 9,906,939.28 New Total 071B4000115 Ergonomic Seating Statewide
2)	Yoder Brothers Auction Services Clare, MI	\$ 108,000.00 Amendment \$ 309,000.00 New Total 071B9000424 Auction Services
3)	Wyeth-Ayerst Pharmaceuticals Paoli, PA	\$ 331,500.00 Amendment \$ 663,000.00 New Total

071B0000465 Influenza  
Vaccine Statewide

13. OFFICE OF STATE EMPLOYER

1) William Mercer, Inc. Detroit, MI	\$ 200,000.00 Amendment \$ 2,612,400.00 New Total 071B5000432 Fringe Benefit Consulting Services
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14. DEPARTMENT OF TREASURY

1) Martin J. Spaulding Three Rivers, MI	\$ 200,000.00 Amendment \$ 471,757.65 New Total 071B6000389 Title Services
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15. DEPARTMENT OF MANAGEMENT & BUDGET

1) IBM Global Services Lansing, MI	\$ 133,850.00 Amendment \$ 70,258,740.00 New Total 071B6000116 Unemployment Agency Mainframe Operations move to Cadillac Place
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**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

16. DEPARTMENT OF MANAGEMENT AND BUDGET

1) Requests the allotment of \$10,000,000 for the construction and renovation of the Detroit Zoo facilities. This grant was appropriated in P.A. 291 of 2000.

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

17. DEPARTMENT OF COMMUNITY HEALTH

1) <u>Janet Bushey</u>	\$ 20.00
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The claimant (01-SAB-062) requests \$20.00 reimbursement for a pair of sweatpants that were lost by staff. Hospital staff searched for the sweatpants but they were unable to find them. The Department recommends approval of this claim.

2) <u>Gene Lutman</u>	\$ 92.50
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The claimant (01-SAB-063) requests \$92.50 reimbursement for eyeglasses that were broken when a client attacked him. The

remaining balance after insurance and the claimant's co-pay of \$5.00 is \$92.25; therefore, the Department recommends approval of \$92.25 for this claim.

- 3) Anthony Parkman \$122.00

The claimant (01-SAB-064) requests \$122.00 reimbursement for eyeglasses that were broken when he tried to intervene when a client attacked a co-worker. The remaining balance after insurance and the claimant's co-pay of \$5.00 is \$117.00; therefore, the Department recommends approval of \$117.00 for this claim.

17. DEPARTMENT OF COMMUNITY HEALTH continued

- 4) Jacqueline Shelton \$125.00

The claimant (01-SAB-011) on behalf of Beverly Campbell requests \$125.00 reimbursement for an African tunic and slacks that staff misplaced. The Department recommends approval of this claim.

- 5) Thomas Warnell \$ 20.18

The claimant (00-SAB-236) requests \$20.18 reimbursement for 1 ½ cans of tobacco and 4 AA batteries that were lost by staff. The Department recommends approval of this claim in the amount of \$20.22.

18. DEPARTMENT OF CORRECTIONS

Employee claims

- 1) Calvin Hicks \$653.40

The claimant (01-SAB-072) requests \$653.40 reimbursement for damages to his vehicle caused when a state snowplow hit it. Claimant has no collision insurance. The Department recommends approval of this claim.

Inmate claims

- 2) John Carpenter # 232143 \$ 36.45

The claimant (01-SAB/DOC-128) requests \$36.45 reimbursement for his footlocker that was damaged while under the sole control of the Department. Claimant did not provide any documentation as to the cost or age of the footlocker. The current price of a footlocker is \$42.65. The Department recommends approval of \$4.26 for the residual value.

- 3) Norman Jemison # 247750 \$ 36.45

The claimant (01-SAB/DOC-108) requests \$36.45 reimbursement for a store order he alleges that he did not make or receive. Records indicate that he did place the store order on that date and that he did also receive it. The Department recommends denial of this claim.

- 4) Robert Powe # 201760 \$ 99.19

The claimant (01-SAB/DOC-145) requests \$99.19 reimbursement for his TV that was damaged while under the sole control of the Department. Claimant bought the TV from another inmate

18. DEPARTMENT OF CORRECTIONS continued

for \$10.00. The Department recommends approval of \$6.00 for the depreciated value of the 2-year-old TV.

- 5) Edwin Prude # 210599 \$150.00

The claimant (01-SAB/DOC-147) requests \$150.00 reimbursement for his jacket that was accidentally damaged by staff. Claimant did not provide any documentation as to the cost or age of the jacket so the value was determined from the Average Cost Schedule as \$90.00. The Department recommends approval of \$9.00 for the residual value of the jacket.

- 6) Khalil Shabazz # 182621 \$ 27.03

The claimant (00-SAB/DOC-093) requests \$27.03 reimbursement for two multi-strike typewriter ribbons and one correction ribbon that were damaged while under the sole control of the Department. Claimant did not provide any documentation as to the cost or age of the ribbons so the value was determined from a catalog that was provided as \$26.87. The Department recommends approval of \$2.69 for the residual value of the ribbons.

- 7) Jesse Torrez # 255191 \$ 78.15

The claimant (01-SAB/DOC-122) requests \$78.15 reimbursement for boots and a tape player that were stolen as a result of staff error and a padlock that was damaged by staff. Claimant did not provide any documentation as to the cost or age of the padlock or tape player so the value was determined from the Average Cost Schedule as \$7.00 for the padlock and \$30.00 for the tape player. The Department recommends approval of \$24.18 for the purchase price of the boots and \$3.70 for the residual value of the padlock and tape player, totaling \$27.88.

19. FAMILY INDEPENDENCE AGENCY

- 1) AAA Michigan/Wisconsin \$872.78

The claimant (01-SAB-033) as subrogee of Paul Kruger requests \$872.78 reimbursement for damages to the insured's vehicle caused when a security gate was dropped onto the hood accidentally. The Department recommends approval of this claim.

19. FAMILY INDEPENDENCE AGENCY continued

- 2) Karen Burnett \$400.00

The claimant (01-SAB-065) requests \$400.00 reimbursement for damages to her vehicle caused when she slid off the road, hitting a mailbox. She was driving her own car while doing job related duties. The Department recommends denial of this claim because claimant could have avoided the damage by exercising reasonable care.

- 3) Vernile Campbell \$500.00

The claimant (01-SAB-066) requests \$500.00 reimbursement for loss of the air bags from her vehicle when it was broken into while parked in a State lot during working hours. The Department recommends denial of this claim because the State cannot control the actions of the public.

- 4) Mari Heard \$250.00

The claimant (01-SAB-014) requests \$250.00 reimbursement for damages to her vehicle when it was broken into while parked in a State lot during working hours. The Department recommends denial of this claim because the State cannot control the actions of the public.

- 5) Sandra Lyons \$ 79.48

The claimant (01-SAB-015) requests \$79.48 reimbursement for her cell phone that was stolen from her unlocked office trunk. The Department recommends denial of this claim because the personal property was not necessary to her job function nor did it improve the claimant's performance of her duties as a State employee and there was no neglect on the part of the State.



- 6) Robin Richards \$700.46

The claimant (01-SAB-067) requests \$700.46 reimbursement for damage to her vehicle caused when a ward of the State was carrying furniture to the dumpster and dropped it on claimant's vehicle. The Department recommends approval because the damage could not have been avoided by exercising reasonable care.

- 7) Brenda Ross-Daniel \$ 63.06

The claimant (00-SAB-229) requests \$63.06 reimbursement for the diamond from her wedding ring that fell out while she was filing at work. The Department recommends approval of this claim because the loss occurred while claimant was engaged in

19. FAMILY INDEPENDENCE AGENCY continued

the performance of her duties and a wedding ring is a reasonable item of jewelry to wear while performing her functions.

20. DEPARTMENT OF MANAGEMENT & BUDGET

- 1) Teresa Diaz \$363.89

The claimant (01-SAB-044) requests \$363.89 reimbursement for damage to her car while it was allegedly parked in a State lot. After investigation, it was determined that the lot her car was parked in is leased by Kent County and is not a State lot. Claimant will pursue her claim with the County. The Department recommends denial of this claim.

21. DEPARTMENT OF NATURAL RESOURCES

- 1) Craig Jordan \$186.69

The claimant (00-SAB-238) requested \$186.69 reimbursement for damages to his snowmobile bumper when damaged by an officer doing a noise check on the vehicle. He also requested cost of transportation to the dealer and back, but provided no information on that cost. The Department recommends payment of \$82.69 for verified cost of his repairs.

22. DEPARTMENT OF STATE

- 1) William Henry \$ 25.00

The claimant (01-SAB-068) requests \$25.00 reimbursement for placing a stop payment on a check that the Department lost. The Department recommends approval of this claim.

- 2) Priscilla Pugh \$250.00

The claimant (01-SAB-069) requests \$250.00 reimbursement for towing and storage fees due to her vehicle being impounded as a result of a stolen flash. The Department had notified the Detroit Auto Theft Division to remove the stolen flash prior to the impoundment of the vehicle and they neglected to do it. The Department recommends denial of this claim because the Department was not negligent.

- 3) Janice Scott \$ 25.00

The claimant (01-SAB-071) requests \$25.00 reimbursement for placing a stop payment on a check that the Department lost. The Department recommends approval of this claim.

23. DEPARTMENT OF TRANSPORTATION

- 1) Aaron Hunt \$ 25.00

The claimant (01-SAB-046) requests \$25.00 reimbursement for his headphones that were stolen from his office. The Department recommends denial of this claim because the headphones were not necessary for his job performance and the headphones were left unattended and therefore, the Department was not negligent.

- 2) Rosemary Myatt \$157.82

The claimant (01-SAB-036) requests \$157.82 reimbursement for damage to a tire due to hitting a pothole. After investigation, it was determined there were no hazardous conditions detected or left unresolved during the 30-day period immediately preceding the damage. The Department recommends denial of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY

SECTION VII. APPROVAL OF SPECIAL ITEMS

24. CONSUMER AND INDUSTRY SERVICES/UNEMPLOYMENT AGENCY

- 1) Requests approval to write-off 899 unemployment benefit restitution accounts, representing a total indebtedness of 1,178,745.83. These debts are barred by the Statute of Limitations under the Michigan Employment Security Commission v Westphal.

25. FAMILY INDEPENDENCE AGENCY

- 1) The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

- 1) \$1,009.00 at 307 George Street, Kalkaska, MI

- 2) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A copy of the report is on file with the State Administrative Board Secretary.

25. FAMILY INDEPENDENCE AGENCY continued

December 2000 - 2 claims approved, 3 claims closed  
January 2001 - 0 claims approved  
February 2001 - 0 claims approved  
March 2001 - 0 claims approved

26. DEPARTMENT OF MANAGEMENT & BUDGET

Requests approval of revised travel rates for unclassified employees effective October 1, 2001 as provided in the Standardized Travel Regulations, Section 1, Paragraph 1.2. The revisions reflect rate changes in meals and lodging for all categories of travel.

27. DEPARTMENT OF TREASURY

Requests approval of the Resolution of the State Administrative Board Authorizing the Issuance of State of Michigan General Obligation Refunding Bonds, Series 2001, not to Exceed \$330,000,000.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

# **S U P P L E M E N T A L    A G E N D A**

## **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

April 24, 2001 Meeting, 11:00 a.m.  
Bureau of Local Government Conference Room A

### **SECTION I. AGENCY CONTRACTS**

#### **1s. DEPARTMENT OF COMMUNITY HEALTH**

- |   |   |
|---|---|
| 1) Jewish Federation of<br>Metropolitan Detroit<br>Bloomfield Hills, MI | \$ 288,000.00 Total<br>A grant to fund equipment<br>and facility repairs to<br>enhance the multi-cultural<br>services provided by the<br>contractor |
|---|---|

### **SECTION II. DMB CONTRACTS**

### **SECTION III. RELEASE OF FUNDS TO WORK ORDER**

### **SECTION IV. REVISION TO WORK ORDER**

### **SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

### **SECTION VI. CLAIMS - PERSONAL INJURY**

### **SECTION VII. APPROVAL OF SPECIAL ITEMS**

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## **SECOND S U P P L E M E N T A L A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

April 24, 2001 Meeting, 11:00 a.m.  
Bureau of Local Government Conference Room A

#### **SECTION I. AGENCY CONTRACTS**

#### **SECTION II. DMB CONTRACTS**

##### **1s. DEPARTMENT OF CORRECTIONS**

- |    |                               |    |            |                         |
|----|-------------------------------|----|------------|-------------------------|
| 1) | Siemens Building Technologies | \$ | 374,744.00 | Total                   |
|    | Wyoming, MI                   |    |            | 472R1006922 Fire Alarm  |
|    |                               |    |            | upgrade at E. C. Brooks |
|    |                               |    |            | Regional Correctional   |
|    |                               |    |            | Facility                |

#### **SECTION III. RELEASE OF FUNDS TO WORK ORDER**

#### **SECTION IV. REVISION TO WORK ORDER**

#### **SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

#### **SECTION VI. CLAIMS - PERSONAL INJURY**

## **SECTION VII. APPROVAL OF SPECIAL ITEMS**

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